



KENYA URBAN SUPPORT PROGRAM (KUSP)

**(Credit No. 61340)
Project ID No. P156777**

Ref: KE-MoTI-157760-CS-QCBS

REQUEST FOR EXPRESSIONS OF INTEREST (REOI)

(CONSULTING SERVICES – FIRM SELECTION)

CONTRACT NO: MTIHUD/SDHUD/UDD/KUSP/05/2019-2020

ASSIGNMENT TITLE: Consultancy Services for the Third Full Annual Performance Assessment of 45 participating Counties(Excluding Nairobi and Mombasa) and 59 Municipalities, for both the UIG and UDG

1. The Government of the Republic of Kenya has received financing from the World Bank towards the cost of **Kenya Urban Support Program (KUSP)** and it intends to apply part of the proceeds toward payments under the contract for **Consultancy Services for the Third Full Annual Performance Assessment of 45 participating Counties (Excluding Nairobi and Mombasa) and 59 Municipalities, for both the UIG and UDG**. Contract No. MTIHUD/SDHUD/UDD/KUSP/05/2019-2020.
2. **The primary objective of the consultancy is to assess the performance of eligible counties and Municipalities with respect to:**
 - a) The **Minimum Conditions** applicable to **UIGs**. Counties that demonstrate compliance with these Minimum Conditions will qualify for their UIG allocations in in FY 2020/21;
 - b) The **Minimum Conditions** applicable to **UDGs**. Counties and their urban areas that demonstrate compliance with these Minimum Conditions will qualify for 50% of their UDG allocations for FY2020/21;
 - c) The **Performance Standards** applicable to **UDGs**. Counties and their urban areas that demonstrate compliance with these Performance Standards will qualify for a

further maximum 50% of their UDG allocations for FY2020/21 depending on number of PSs complied with;

- d) The consultants will be expected to assess County and Municipality compliance with UIG Minimum Conditions, UDG Minimum Conditions and UDG Performance Standards in order to calculate UIG/UDG allocations for Year 4 (FY2020/21);
 - e) From the start of the consultancy, the consultant is required to build and use a customized and dedicated web based ICT platform which will allow for the continuous monitoring and evaluation (M&E) of the participating counties and municipalities to ensure enhanced compliance to Program conditions and standards; active performance tracking; a central repository of key documentation as well as a platform for communication and feedback. The platform will also provide clear process maps of each scorecard requirement enabling the accurate and comprehensive tracking especially where a minimum condition or performance standard has not been met.
3. The attention of interested Consultants is drawn to paragraph 1.9 of the World Bank's Guidelines: Selection and Employment of Consultants [under IBRD Loans and IDA Credits & Grants] by World Bank Borrowers dated January 2011 (revised July 2014) ("Consultant Guidelines"), setting forth the World Bank's policy on conflict of interest.
 4. The consultants shall report to the Coordinator of the KUSP and will be expected to work closely with members of National Program Coordination Team, NPCT, in ensuring timely and accurate delivery of the objectives and outputs of the assignment.
 5. The assignment is expected to take a total of eight (8) calendar months.
 6. The State Department for Housing and Urban Development, through the Kenya Urban Support Programme (KUSP) now invites eligible consulting Firm(s) ("Consultants") to indicate their interest in providing the Services. Interested consultants are required to submit applications in English, with the following specific information: Name of firm(s), (including type of association - Joint Venture or sub-consultancy). The shorting- listing criteria are:
 - a) The firm should and provide information demonstrating that they are qualified to perform the services (description of similar assignments, experience in similar assignments, and availability of appropriate skills among staff, etc.);
 - b) Specific experience of the Consultant (as a firm) relevant to the assignment Should be demonstrated; specifically, previous similar assignments successfully completed in the last 10 years conducted at national or regional scales, and demonstrate experience of projects that were was legally contracted by the Client as a company or was one of the joint venture partners.
 - c) Experience conducting donor funded programme assessments levels within devolved/ subnational governments in at least two (2) projects.
 7. The Consultant will be selected in accordance with the Quality Cost Based Selection (QCBS) method set out in the Consultant Guidelines.

8. The Consultants may associate with other firms to enhance their qualifications, but should indicate clearly whether the association is in the form of a joint venture and/or a sub-consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected.
9. Further information can be obtained at the address below during office hours [0900 to 1700 hours East African Time].

The expression of interest must be delivered in written form to the address below in person, or dropped at Tender Box situated on **6th Floor, Lift Lobby, Ardhi House, 1st Ngong Avenue, Nairobi**, or by mail or email clearly marked “**Expression of Interest for Consultancy Services: “Consultancy Services for the Third Full Annual Performance Assessment of 45 participating Counties (Excluding Nairobi and Mombasa) and 59 Municipalities, for both the UIG and UDG”**” so as to be received on or before *Wednesday 22nd April, 2020* at **12.00 Noon East African Time**.

- i) Electronic submission should be addressed to: **procurementhousingandurban@gmail.com**
 - ii) All enquiries concerning the consultancy assignment shall be sent to the following email: **procurementhousingandurban@gmail.com**
10. EOIs will be opened immediately thereafter in the presence of the applicants or their representatives who choose to attend in the **Boardroom, 6th Floor, Wing ‘B’, Ardhi House**

**The Principal Secretary,
State Department for Housing and Urban Development
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**HEAD SUPPLY CHAIN MANAGEMENT SERVICES
FOR: PRINCIPAL SECRETARY**